



ADMISSIONS POLICY

2019-2020

AUTHOR: MRS K TAGUE

WMG ACADEMY FOR YOUNG ENGINEERS

ADMISSIONS POLICY FOR SEPTEMBER 2019

Author:	Kate Tague	Version:	5
Date Approved:	November 2017	Date for Review:	October 2018

DESCRIPTION

The WMG Academy for Young Engineers is a University Technical College for 14 – 19 year old students, which offers an integrated and applied academic and technical curriculum with a core learning time from 8.30 am until 4.30 pm.

The Academy is non-selective for entry at Year 10. Entry to programmes of study Post 16 include appropriate entry criteria, based on previously achieved national qualifications.

Potential students should be aware that the Academy’s approach will be founded on practical problem solving with a focus on engineering, mathematics and science.

PUBLISHED ADMISSIONS NUMBER

From 2019, the published admission number for Year 10 is 150. The Academy Trust will act in accordance with the School Admissions Code and School Admission Appeals Code.

From 2019, priority will be given to the Academy’s Year 11 students progressing to Year 12; therefore the Academy will not admit external applicants into its Sixth Form, unless undersubscribed by its own students. The Year 12 PAN for 2019 for external applicants is 60. If fewer the Academy’s own Year 11 pupils do not meet entry criteria and progress into Year 12, additional external pupils will be admitted until Y12 meets its capacity of 160

HOW TO APPLY FOR A PLACE IN YEAR 10

Parent(s)/carer(s) should apply for a place at the Academy by making an application via their home local authority’s coordinated admissions scheme.

Under the scheme, applications may be made from 1 September 2018. The closing date for applications for the WMG Academy for Young Engineers will be 31st January 2019. All applications received by this date will be classified as “on time” and will be considered first.

Parent(s)/carer(s) will be notified of the outcome of their child's application on the National Offer Day the Friday 1st March 2019 via email.

WMG Academy will publish information about the arrangements for admissions, including over-subscription on its website.

This will include details of open days, evenings and other opportunities for prospective students to visit the WMG Academy. The WMG Academy will provide information to relevant local authorities for inclusion in their composite admissions prospectuses.

WMG Academy will consider all applications for places. Where fewer than the published admission number for any relevant year group are received, the academy will offer places to all those who have applied.

If, after, places have been allocated to students holding a statement of special education need or an education, health and care plan and looked after children, there are an uneven number of places left, the proportion allocated to each part of the catchment area will be round up to the nearest whole number.

After the admission of all pupils with a statement of special educational needs or an education, health and care plan, where the Academy is named in the statement or plan, the following over-subscription criteria will apply, in the following priority order, if the Academy receives more applications than places available.

1. Looked after children (under section 22 of the Children Act 1989) and previously looked after children (previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a residence or special guardianship order). Applications for previously looked after children must be supported by appropriate evidence (ie, a copy of the adoption order, residence order or special guardianship order).
2. Remaining places will be allocated by distance from the WMG Academy (postcode CV4 8DU) as follows
 - a. Children within a 5 mile radius 40% of places (up to a maximum of 60),
 - b. Children living within a 5 – 10 mile radius 40% (up to a maximum of 60) of places,
 - c. Children outside the 10 mile radius 20% (up to a maximum of 30) of places.
3. If places remain unfilled from any of the three catchment areas, they will be redistributed to the other oversubscribed catchment areas, using independently verified random allocation.

TIE BREAKER

Where there are more applications than places available within any of the catchment areas identified within criterion (3), independently verified random allocation will be used to decide which children will be allocated a place.

To determine the appropriate catchment area for each applicant, distances will be measured using electronic measurement by straight line from the centre of the home address to the centre of the Academy.

When considering a child's application, the permanent home address at the closing date of applications will be used. If parent(s)/carer(s) are separated and the child spends time at each parent(s)/carer(s) address, the address of the main carer (where the child lives for the majority of the week) will be used for admission to the Academy. Parent(s)/carer(s) may be asked to provide documentary evidence to verify the student's address. This could be defined and verified as that registered with his/her doctor.

Applications from sets of twins or other children from multiple births will be treated as individual applicants, this may result in one child being allocated a place under random allocation and another not.

If we are unable to distinguish between applicants on the basis of distance under criterion 2 [because they are children who are as a result of multiple birth or live in the same block of flats] then the child or children who will be offered a place will be randomly selected.

LATE APPLICATIONS

Late applications (after 31st January 2019) will be handled by the local authority as part of the coordinated admissions scheme. In year applications will be handled by the WMG Academy. These will be considered late and may not be processed until after 1st March 2019

HOW TO APPLY FOR A PLACE IN THE SIXTH FORM

The WMG Academy will operate a Sixth Form for 160 students in each of Year 12 and Year 13 when at full capacity.

From 2018, 160 places will be available in Year 12 for internal students who meet the minimum academic entry requirements for their chosen programme of study. Remaining places will be offered to any external candidates, on condition that they meet the Academy's minimum entry requirements. For entry in 2019, the PAN for admitting external students will be 60.

Applications can be made directly to the WMG Academy or electronically. Application forms will be available on the WMG Academy website or directly from the Academy. **The deadline for Y12 applications is 31st January 2019.**

MINIMUM ENTRY REQUIREMENTS

The minimum entry requirements to gain entry to the Sixth Form for pupils wishing to undertake advanced courses (A-Levels or equivalent) must have achieved 5 or more GCSE's including Maths and English Language at grade 5 [C] or above

Students applying to Year 12 will be offered courses appropriate to their prior achievement.

Any students with a statement of special educational need or an education, health and care plan, where the Academy is named in the statement and who meet the minimum admission criteria, will be offered a place. Priority will then be given to any looked after or previously looked after children who meet the criteria.

After admitting SEN and LAC pupils, should the number of external candidates applying, who have met the minimum entry requirements for the Academy, exceed the number of places available, independently verified random allocation will be used to identify the students who will be offered a place.

Applications made **after** the closing date of **31st January 2019** will be considered in the order that they are received.

RESPONDING TO OFFERS FOR POST 16 PLACES

All students must respond to offers by the deadline set on the offer letter. Failure to do so may mean that the offer is withdrawn and a place can be offered to another student. If oversubscription criteria have been applied and a student does not achieve the necessary entry requirements for a particular pathway, they must instead accept a place on an alternative pathway or the offer may be withdrawn.

APPEALS – IF YOUR CHILD IS REFUSED A PLACE AT THE ACADEMY

If any child is refused a place at the WMG Academy, their parent(s)/carer(s) will be made aware of their right of appeal to an independent appeal panel. Information about their right of appeal will be sent to unsuccessful applicants at the time that their application is refused. The appeals process will be compliant with the School Admission Appeals Code.

WAITING LISTS

Places may become available at the WMG Academy after the National Offer Date:-

- All children who were refused a place will be placed on a waiting list of the Academy;
- The list will be prioritised in line with the oversubscription criteria;
- The list will be maintained until the end of the Autumn Term 2019.

The length of time that the child has been on the waiting list will not be taken into account, only the oversubscription criteria for the Academy will be used to determine the child's position on the list. This means that a child's position on the waiting list may change if another parent(s)/carer(s) asks for their child to be put on the list and they have a higher priority in the oversubscription criteria (as each added child will require the list to be ranked again). A fresh round of random allocation, as detailed above, will be used, if required by the oversubscription criteria, to allocate places from the waiting list.

APPLICATIONS FOR CHILDREN TO BE ADMITTED INTO A CLASS OUTSIDE OF THEIR NORMAL AGE GROUP

Parents may seek a place for their child outside of their normal age group. The application will be considered alongside all other applications in accordance with the coordinated admissions scheme. Where the application is refused the parent has a right of appeal against the refusal of a place, unless the child has been offered a place in another year group in the school. Parents will need to explain why it is in the child's best interest to be admitted outside of the normal age. A decision as to whether this is an appropriate course of action will be made by the Principal in conjunction with the Governing Body. Parents do not have the right to insist that their child is admitted to a particular year group.

Should you require any further information, please contact us at admissions@wmgacademy.org.uk